

After you've filled in all your contact details, here's the questions you'll be asked to fill in about your company. While you can save as you go, we recommend writing the answers out and then cutting and pasting them into the online form just in case.

You will also be asked to upload any images you have too and you **MUST** include an image of the team. If it's a big team, we recommend splitting them into groups of around five and taking a picture of each group.

1. The name of the team I am entering is...
2. What is the function of your team?
3. Describe some key achievements of your team in the last 12 months
4. How do you ensure the skills of your team are always developing?
5. Why do you think your team deserves to be Supplier Team of the Year?

These are the criteria the judges will use to score your entry so you might want to consider these when giving your answers.

- Progression and development in the last 12 months
- Attention to detail
- Training and development
- Personal service
- Going beyond the call of duty
- Unique ideas and initiative